

RISK \_ SAFE

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## **CORPORATE POLICY 2.3**

Anti-Terrorism

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## CORPORATE POLICY 2.3 Anti-Terrorism



#### 1. INTRODUCTION

AZISAFE is committed to a world free from terrorism. We support the rights of every human to live a life free from fear and will act to counter terrorism in any form.

Terrorism has become a growing concern in today's world, and it is our companies responsibility to ensure that we conduct our activities in a way that does not aid terrorism.

Terrorist activities in developing countries are more prevalent and therefore companies working in these countries must ensure systems are in place to guarantee that they do not advantage terrorist groups or activities.

### 2. SCOPE

This policy applies to all AZISAFE employees worldwide.

#### 3. POLICY

#### 3.1 Awareness

AZISAFE people must recognise that there may be potential for terrorist activities to occur within countries and regions that AZISAFE operate in. Individuals are responsible for staying informed in regard to current affairs and risks within the area they are operating.

All AZISAFE people should follow any warnings or directives given by authorities within the region of operation as well as warnings and advice issued by external authorities.

AZISAFE people who, for any reason do not feel safe in a region, should inform the responsible manager or director, who will provide every available assistance to rectify the situation or remove individuals or groups from the threat.

## 3.2 AZISAFE Operations

Any AZISAFE person coordinating projects must take all possible precautions to ensure that the sale of equipment does benefit any terrorist activities, and training is not provided that may provide skills and knowledge that could be used in terrorist activities.

Any concerns that equipment or training being provided by AZISAFE may benefit terrorism or illegal activities should be reported to company directors as soon as practicable.

AZISAFE directors are to consider potential terrorist threats when making any decisions relevant to sales or training within regions prevalent to terrorist activities.

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## 3.3 Financial Management

AZISAFE will not enter into any financial arrangement that may directly or indirectly fund terrorist activities. All purchasing of goods and services should be entered into with reputable providers.

Any concerns that AZISAFE finances are being used to benefit terrorism or illegal activities should be reported to AZISAFE directors as soon as practicable.

All AZISAFE people are to consider potential terrorist threats when making any decisions relevant to payments within regions prevalent to terrorist activities.

#### 4. REPORTING

## 4.1 AZISAFE Responsibility

All AZISAFE people have a responsibility to report any suspicious activities or information to the relevant authorities. AZISAFE directors must also be notified of any reports.

## 4.2 AZISAFE Response to Reports

On receiving a report the senior manager in consultation with the company directors and discuss the information provided and then decide upon the subsequent course of action. This may include:

- Report to local police and or other relevant authorities
- Review the safety of all AZISAFE people
- Report to relevant international authorities.

Any AZISAFE person who intentionally makes false or malicious allegations will face disciplinary action, and likely dismissal.

#### 5. AZISAFE RESPONSE TO TERRORIST ATTACK

## 5.1 Initial Response

In the event of a terrorist attack within a region AZISAFE are operating in, the senior manager will immediately report the incident to AZISAFE directors whereby an appropriate course of action will be decided in consultation with relevant authorities.

In the event of AZISAFE people being directly involved, injured or killed by an attack AZISAFE will provide non financial support to the family throughout the incident and beyond.

### **5.2 AZISAFE Assistance to Authorities**

AZISAFE people must provide all possible assistance to relevant authorities following an attack, providing their safety is not compromised.

Any offers of disaster relief, emergency management advice or rescue assistance is to be made by AZISAFE directors. AZISAFE's capacity to provide effective assistance must be considered in this situation.





## 6. AUTHORISATION

This policy has been authorised for implementation by;

Paul Hurford

**Managing Director**